



**DEPARTMENT OF VETERANS AFFAIRS
ASSISTANT SECRETARY FOR HUMAN RESOURCES AND ADMINISTRATION
WASHINGTON DC 20420**

MAY 0 2 2008

**MEMORANDUM FOR UNDER SECRETARIES, ASSISTANT SECRETARIES,
OTHER KEY OFFICIALS, AND FIELD FACILITY DIRECTORS**

**SUBJECT: Federal Asian Pacific American Council (FAPAC) 23th Annual National
Leadership Training Conference**

FAPAC will hold its 23rd Annual National Leadership Training Conference from June 23-27, 2008, in Brooklyn New York, in conjunction with the Department of Veterans Affairs' (VA) observance of Asian Pacific American Heritage Month. The theme for this year's conference is "Leadership, Diversity and Harmony—Gateway to Success."

FAPAC was founded in 1985. It is a nonprofit, nonpartisan organization representing the civilian and military Asian Pacific American (APA) employees in the Federal and District of Columbia governments. FAPAC's mission is to promote equal employment opportunity and cultural diversity for AAPI employees through education and recognition of outstanding performance.

The Office of Human Resources and Administration is excited about this year's conference because its Office of Diversity Management and Equal Employment Opportunity (DM&EEO) is sponsoring a VA pre-conference event on Monday, June 23. The pre-conference event is a diversity training opportunity designed specifically for EEO managers and Asian American and Pacific Islander (AAPI) special emphasis program managers. The pre-conference event is free of charge to all VA participants and detailed information is available in DM&EEO's AAPI Web site at: www.va.gov/dmeeo/spi/programs/aapi.htm.

This year's conference offers an opportunity for professional and personal development through workshops, seminars (including FAPAC's Annual Congressional Seminar), a job fair, and exhibits. Detailed information and registration forms can be obtained from FAPAC's Web site at: www.fapac.org.

This leadership training conference is in compliance with Title 5, Chapter 41, of the United States Code. I am attaching the pre-conference agenda and VA guidelines for attendance for your review. I strongly encourage your support of this annual event.

A handwritten signature in black ink, appearing to read "Michael W. Hager", is positioned above the printed name.

Michael W. Hager

Attachments



Pre-conference Event Time and Location Information

The Department of Veterans Affairs (VA) Office of Human Resources and Administration is excited about this year's conference because its Office of Diversity Management and Equal Employment Opportunity (DM&EEO) is sponsoring a VA pre-conference event especially designed for EEO managers and Asian American and Pacific Islander (AAPI) special emphasis program managers.

The VA pre-conference event will be held from 9 a.m. until 11 a.m. on Monday, June 23, 2008, at the Marriott Brooklyn Bridge Hotel, 333 Adams Street, Brooklyn, New York.

Featured Speakers

The event will be hosted by **Vincent Ng**. Mr. Ng is the Medical Center Director at the VA Medical Center in Providence, Rhode Island.

Mike Dole, Director of Workforce Analysis and Special Emphasis in VA's Office of Diversity Management and Equal Employment Opportunity, will address workforce trends for Asian Americans and Pacific Islanders (AAPIs) employed by VA, using workforce data as a basis for comparison.

Dr. Vaiyapuri Subramaniam, the Associate Chief Consultant in the Pharmacy Benefits Management Services in VA's Office of Public Health, will address AAPI cultural perspectives regarding their own healthcare.

Dr. Rubin L Wright, Outreach Coordinator, in VA's Office of Research and Development, will provide an overview of the Department's outreach efforts to special populations.

VA Pre-conference Event Registration Information

VA's pre-conference event is free of charge to all registered participants.

To register, visit the following Web site on the VA intranet:

<<http://vawww.sites.lrn.va.gov/registration/Default.asp?CourseID=1857>>.

Please contact David Walton, National EEO Manager for Asian American and Pacific Islanders, for additional information at (202) 461-4002 or via e-mail at: david.walton@va.gov.

Department of Veterans Affairs

GUIDELINES FOR ATTENDANCE

National Education and Training Conferences

Each year, the Department of Veterans Affairs receives inquiries about conference attendance from both managers and employees. VA can support the conference and promote attendance in a number of different ways. The information and examples set out below should be used as guides.

Official Attendance with Full VA Funding

The conference program is consistent with VA's equal employment opportunity (EEO) goals and provides meaningful training experiences; official attendance with full VA funding may be approved. Examples:

- Attendance by EEO managers, counselors, special emphasis program managers, or members of EEO committees to enhance the effectiveness of job performance.
- Attendance by managers and supervisors to enhance knowledge and skills needed to manage a diverse workforce.

Personal Attendance

Some employees may wish to attend although VA is unable to approve official attendance. Where workload permits, supervisors are encouraged to approve annual leave for personal attendance.

Department of Veterans Affairs
Office of Human Resources and Administration
Office of Diversity Management and Equal Employment Opportunity
May 2008



**FEDERAL ASIAN PACIFIC AMERICAN COUNCIL (FAPAC)
23RD ANNUAL
NATIONAL LEADERSHIP TRAINING CONFERENCE**



ABOUT FAPAC

FAPAC was founded in 1985 as a nonprofit, nonpartisan organization representing the civilian and military Asian Pacific American (APA) employees in the Federal and District of Columbia Governments. The primary purpose of FAPAC is to serve as an interagency association within the Federal and District of Columbia Governments, providing a focus for over thirty ethnically distinct groups originating from Asian and Pacific regions as recognized by the U.S. Census Bureau.

FAPAC CONFERENCE INFORMATION

"Leadership, Diversity and Harmony—Gateway to Success"

June 23-27, 2008

Marriott Brooklyn Bridge Hotel

333 Adams Street

Brooklyn, New York

This year's conference offers an opportunity for professional and personal development through workshops, seminars (including FAPAC's Annual Congressional Seminar), a job fair, and exhibits.

Detailed information and registration forms can be obtained from FAPAC's Web site:

<www.fapac.org>.

This leadership training conference is in compliance with Title 5, Chapter 41, of the United States Code and is certified as government-approved training by the Office of Personnel Management.

**PRE-CONFERENCE EVENT HOSTED BY THE
U.S. DEPARTMENT OF VETERANS AFFAIRS
OFFICE OF DIVERSITY MANAGEMENT AND
EQUAL EMPLOYMENT OPPORTUNITY (DM&EEO)**

June 23, 2008, from 9 am-11 am

This event is a diversity training opportunity designed specifically for EEO managers and Asian American and Pacific Islander (AAPI) special emphasis program managers.

FEATURED SPEAKERS FOR THE VA PRE-CONFERENCE EVENT

The event will be hosted by **Vincent Ng**, Medical Center Director at the VA Medical Center in Providence, Rhode Island. **Mike Dole**, Director of Workforce Analysis and Special Emphasis, DM&EEO, will address workforce trends for AAPIs employed by VA using workforce data as a basis for comparison. **Dr. Vaiyapuri Subramaniam**, the Associate Chief Consultant in the Pharmacy Benefits Management Services in VA's Office of Public Health, will address AAPI cultural perspectives regarding their own healthcare. **Dr. Rubin L Wright**, Outreach Coordinator in VA's Office of Research and Development, will provide an overview of the Department's outreach efforts to special populations.

REGISTRATION FOR THE VA PRE-CONFERENCE EVENT

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<www.va.gov/dmeeo/spi/programs/aapi.htm>.

To register for the free VA pre-conference event, visit:

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For additional information, contact **David Walton**, National EEO Manager for AAPIs, at (202) 461-4002 or <David.Walton@va.gov>.